



**TOWN OF THOMPSON  
BOARD OF SELECTMEN  
MINUTES OF MEETING  
Tuesday, January 20<sup>th</sup>, 2015, 7:00 PM  
Held in the Merrill Seney Room**

**PRESENT:** P. Lenky, First Selectman; K. Forrester, Selectman; S. Smith, Selectman

**PUBLIC PRESENT:** Joseph Gaucher, Linda Jarmolowicz, Amanda Jarmolowicz, Roger Tremblay, Kevin Walsh, Donald Brown, Gail Livingstone, Jayson Livingstone, Ken Beausoleil, Sally White, Donald Pimental, Sam, Stilwell, Paul Baer, Wayne O'Brian, and others.

The Pledge of Allegiance was recited.

**CALL TO ORDER:** Mr. Lenky called the meeting to order at 7:00 PM.

**1.) APPROVAL OF MINUTES:**

- A motion was made by Mrs. Forrester to approve minutes from the January 6<sup>th</sup>, 2015 Board of Selectmen's meeting. This motion was seconded by Mrs. Smith. Corrections in minutes were made regarding the following: On page 1, it should say percentage points without percent signs; on page 2, it should read that "the agenda goes out in enough time before the meeting to make that town compliant with FOIA for posting agendas"; the next bullet, the last sentence, it should state "sent forward to Shawn Donahue from mill management to look at."; for the monthly building reports for the month of December it should read "there were 34 permits, total reported fees of \$74.54"; regarding the e-mail from Gabriel Fernandez, it should have read "the statement is libelous and should be reported to the Attorney General", not the Town Attorney; under the Public Hearing it should have read Board of Assessment Appeals, Chairman, and her Board members; Mrs. Forrester wished everyone a Happy New Year, not offered them one; Ms. White's comment should have read "an accommodation for Paul Baer", not a foundation; Mrs. Smith's comment about offering up salary as part of the Darkness to Light Program should have read "partial salary"; under agenda item number 8 it should have read "regarding a solar project that would sell power to one or more municipalities; on page 4, under EDC Project Proposal, the word roughly should be removed as there are 10 villages; under Citizen's Comments it should have read "Kevin Walsh commented regarding the potential solar project and asked if the town still had the Renewable Energy Commission. Mrs. Forrester responded that the Renewable Energy Committee has been inactive for several years, and the Renewable Energy Committee had already declined to join the Solar Advisory Committee a couple of years ago"; regarding the proposal by Mr. Fox it should not say that Mrs. Forrester said "from an economic standpoint this looks like a good deal"; and under "Selectmen's Comments" it should have said that Mrs. Smith brought up the issue of the Fire Departments being under the town's insurance.  
Mrs. Forrester – Yes, Mrs. Smith – Yes, Mr. Lenky – Yes

**2.) CORRESPONDENCE:**

- Mrs. Forrester stated that the Board of Selectmen received correspondence from Renee Waldron which was a list of all of the upcoming ongoings of the Recreation Department.
- Mrs. Forrester also stated that the Board received another Freedom of information Act complaint from Mr. Paul Baer against the Business Committee.
- Mrs. Forrester gave a reminder to the Board of Selectmen members that they also must be in Hartford on February 3<sup>rd</sup>, 2015 for another FOIA complaint.
- Mrs. Forrester stated that she had also received some of the regular items including agendas and minutes of the various town meetings. She added that she also received items regarding solar energy which would be covered later in the evening's meeting.
- Mrs. Smith stated that ACCESS Community Agency had sent the Board their annual report.
- Mrs. Smith also stated that she had received an e-mail from Lynn Landry of the Tax Office regarding the unpaid tax motor vehicle not being submitted in a timely manner due to the server issue.
- Mr. Lenky stated that he received from the Interstate Reliability Project notice that their crews will be performing sideline tree-trimming in the vicinity of Quaddick Town Farm Road and Elmwood Hill Road

- Mr. Lenky stated that he had received correspondence from United Services, Department of Public Health, Northeast District Department of Health, and the Quinnebaug Valley Senior Citizens Center – all of whom are looking to receive budget money in the upcoming fiscal year.

### **3.) SELECTMEN'S COMMENTS:**

- Mrs. Smith brought up that at the previous Board of Selectmen's meeting they spoke at length about the Economic Development Commission. Mrs. Smith then asked Mr. Lenky if he had yet spoken with Mr. Ryan Lajoie, the EDC's former chairperson who recently resigned, about how the EDC could better function. Mr. Lenky responded that he had not yet spoken to Mr. Lajoie. Mrs. Forrester stated that she would be attending their meeting the next night.
- Mrs. Smith asked if the TEEG Building had been put on Leo Adams' priority list. Mr. Lenky responded that he did speak to him and he said he would go down there soon to see what he needs for materials. Mrs. Forrester suggested that they give a time frame so that it doesn't drag out and Mrs. Smith suggested by the end of the week.
- Mrs. Smith asked about Town Planner MaryAnn Chinatti and if she had looked into some grants for sidewalk repairs. Mr. Lenky responded that she is working on that and has a big list to go through.
- Mrs. Smith commented regarding the town website that there was a lot more it can do and that it could be expanded. Mrs. Smith then asked if it would be possible for Jim Stratos to come in to speak on the issue. Mr. Lenky responded that he would have Secretary Dianna Rebello contact him when he gets back from vacation.
- Mrs. Smith commented that the Volunteer Application used for this evening's appointments was not the most current one.
- Mrs. Smith commented regarding the Community Bonfire and stated that there was an excellent turnout. She also thanked the Community Fire Department and the Recreation Department.
- A brief discussion was had regarding an issue at the Assessor's Office and Tax Office as they have a server which needs replacement.
- A motion was made by Mr. Lenky to add "Server Replacement Discussion" as agenda item 15A. This motion was seconded by Mrs. Smith.  
Mr. Lenky – Yes, Mrs. Smith – Yes, Mrs. Forrester – Yes
- Mrs. Forrester asked about the Darkness to Light training sessions and Mrs. Smith responded that they most likely would begin around spring time but that they still need the funds first.
- Mrs. Forrester stated that they are currently working on setting up budget meetings.
- Mr. Lenky commented regarding a \$3,000,000 grant that was given to owners of property in the River Mill Village and Three Rows areas of town but that was incorrectly attributed as being awarded to the town of Thompson by WINY Radio recently. Mr. Lenky stressed that this grant has nothing to do with the town of Thompson.
- A motion was made by Mrs. Forrester to add "Right of Ways Resolution" as agenda item 15B. This motion was seconded by Mrs. Smith.  
Mrs. Forrester – Yes, Mrs. Smith – Yes, Mr. Lenky – Yes

### **4.) CITIZENS' COMMENTS:**

- Kevin Walsh commented regarding Starr Road and the Board's position that Starr Road consists of .15 miles improved road and .33 miles unimproved road for a total of .48 miles. Mr. Walsh stated that at the Public Hearing, which was held on the issue, the moderator and the land use Attorney both urged that more evidence be brought forward to show a legitimate source to uphold the Board's position. Mr. Walsh then asked if the Board's position is the same, with .15 miles of the road being improved and .33 miles being unimproved. Mr. Lenky responded that yes, the Board's position is still the same.
- Donald Pimental stated that he had done his own research by calling the State of CT DOT and speaking with Kathy Sutton who told him that there is no .33 miles of unimproved road. Mr. Pimental further stated that inside of the Town Clerk's Office they only have up to 2004 but that Mr. Pimental has up to 2013 which still shows .15 miles improved with 0 miles of unimproved road. Mr. Pimental also stated that he has a couple of documents that were sent to the town in January which have the full amount. Mr. Pimental also commented that if it is unimproved one must be able to drive up there with a mini-van as it has to be a passable road.
- Ken Beausoleil commented that he was recently on the town website and that previous years prior to 2014 were now gone. Mr. Beausoleil stressed that he believes these missing files should be put back up. In

regards to the Fire Protection Advisory Committee, Mr. Beausoleil asked if they were anywhere near any type of report. Mrs. Forrester responded that they have a meeting the last Wednesday of the month.

- Sally White commented that on Thursday, January 29<sup>th</sup>, 2015 at 6:30 PM there will be a crime watch meeting in response to drug dealing at the library, Thompson Dam, and other spots in town. Ms. White added that the drug dealing could lead to violence and that responding to this issue is important. Ms. White also commented regarding the proposed solar farm and stated that she hopes the Board of Selectmen are doing their due diligence and taking environmental outcomes into consideration. Ms. White also inquired about the Board's February 3<sup>rd</sup> trip to Hartford in which Mrs. Smith responded that a June 25<sup>th</sup>, 2014 Special Meeting was not posted and resulted in a FOIA complaint.
- Paul Baer took up issue with the town's website and voiced numerous concerns he had with formatting as well as with the homepage. Mr. Baer then brought up an issue he had with the Town Hall offices not keeping open with their posted hours. Mr. Baer also commented on the Public Hearing which was held last month regarding Starr Road, stating that Mrs. Forrester referenced a document which says .15 improved and .339 unimproved at the Public Hearing and asked if he could see the document tomorrow in the Selectmen's Office.
- Donald Pimental quickly commented regarding the town's snow policy and winter maintenance before asking if the Board was aware of it. Mr. Lenky responded yes.
- Kevin Walsh briefly commented that the website was run through a volunteer who worked very hard and that it would be a shame for information previously posted to be lost.
- Paul Baer again commented regarding the website and formatting issues. Mr. Baer stated that there is a top 5 downloads feature that now is pointless to have on the website since the town has not kept with the same format style. Now, it just shows the dates with no tag for the file to be associated with the proper entity.
- Donald Pimental commented that he now has a 2014 map of Starr Road which is identical to the old one which he showed at the previous Board of Selectmen's meeting earlier in the month.
- Sally White asked if there was a specific method in choosing the business pictures which show up on the town website's home page and Mr. Lenky responded that he would ask Mr. Stratos about the issue as he wasn't sure.

#### **5.) C-TEC – ALEX FOX:**

- Mr. Fox began by asking if the Board had any further questions based on his previous presentation at the last meeting. Mr. Fox stated that C-TEC is in the process of speaking to Inland Wetlands to gain approval from them. Mrs. Forrester asked if they had spoken to Planning & Zoning and Mr. Fox responded that they hadn't yet been in contact with P&Z. A brief discussion took place regarding numbers and the proposed agreement. Mr. Fox stated that they would be more than happy to negotiate further. Mrs. Forrester asked about the .099 kW per hour and Mr. Fox stated that number wouldn't really decrease. Mr. Fox stated that the agreement would allow them to join the Virtual Net Metering que. He also stated that the Board could also add stipulations to the agreement with a third party to arbitrate. Mr. Lenky referenced item 7 of the agreement as being somewhat contradictory and suggested it be written differently as first it says a mutual agreement and then insinuates otherwise. Mr. Fox stated that they would be more than happy to make some changes and stressed to the Board that the town would see an immediate 20% savings, with possibly up to 40% savings eventually. Mrs. Smith asked if the Board signs the letter of intent if they would also be signing off on the location as well, before noting that the location is not mentioned within the agreement. Mr. Fox stated that he could add the location. Mrs. Smith stated that she is not sure if she'd sign the letter of intent if the project is not on town property. A lengthy discussion took place. Mrs. Forrester stressed to Mr. Fox to not dismiss being in contact with P&Z. Mr. Fox responded that they have not yet submitted for a building permit yet. Mr. Lenky suggested to Mr. Fox that he should reconstruct the letter of intent based on what had been discussed and should then consult counsel so that they can potentially schedule a town meeting. Another brief discussion took place. Mrs. Smith asked Mr. Fox if the land the project will be on must be agricultural land or just zoned as agricultural. Mr. Fox responded that it does not need to be zoned as agricultural land.

#### **6.) QUADDICK ROAD BRIDGE DECK REPLACEMENT QUOTE:**

- Mr. Lenky stated that an engineering quote will be given for the Quaddick Road Bridge Deck Replacement to be done by CLA engineering. Mr. Lenky stated that the quote for the project is \$39,700.00 and that this would include design plans to send to the State. Mrs. Forrester asked if the Board needed to take action and Mr. Lenky responded that they just need to make a motion to allow CLA to move forward with the design plans to send to the State. Mrs. Forrester then asked if this would be covered by a grant and Mr. Lenky

responded yes. Mrs. Forrester asked if they had yet received the grant and Mr. Lenky responded that he and Town Planner MaryAnn Chinatti were in the process of applying for the grant. Mrs. Forrester commented that she would prefer to hold off on this until they knew more regarding the grant so that they would not have to take money out of the budget in order to pay in case the grant did not go through for the town of Thompson. Mrs. Smith commented that she didn't know how much the scour protection of the abutments would come to and asked if the town would have to do that somewhere else. Mr. Lenky responded that usually that is something that is done in the design of the bridge to protect the footings from washing out underneath and added that they have some bridges in town with mild scouring that the Town Highway personnel can do.

#### **7.) DON BROWN – MEMORANDUM BETWEEN THE TOWN OF THOMPSON AND THE STATE OF CONNECTICUT:**

- Mr. Brown began by passing out a letter of questions which he had regarding issues which he had with the Memorandum of Understanding between the town of Thompson and the State of Connecticut. Mr. Brown began by asking if anyone had answered any of the questions on the list he handed out. Mrs. Forrester responded that the memorandum was written by a committee which included Thompson Recreation Director Renee Waldron, Senator Don Williams, Representative Danny Rovero, and others. Mr. Brown then asked if the memorandum had raised any red flags and Mrs. Forrester responded that she had asked Renee Waldron if there had been any complaints regarding the day camps being held at Quaddick and she said there had not been. Mr. Brown then took issue with a part of the memorandum which claimed that there were no other viable spots for swimming in town besides Quaddick; Mr. Brown cited Koinonia School of Sports which he said has been open for 40 years, includes swimming, and includes camps as well. Mr. Brown also asked the Board of Selectmen who the Recreation Department answers to and Mr. Lenky responded that they answer to the Finance Director for issues related to finance and that otherwise Renee Waldron takes care of the day-to-day operations. Mr. Brown then asked what happened at the meeting after they had been told to leave Quaddick State Park. Mrs. Forrester stated that the Recreation Department was similar to the Library in that they answer to their own Board unless it has to do with a financial issue in which case they go before the Board of Finance. Mr. Brown then asked if the Board of Selectmen could audit the Recreation Department's funds and Mrs. Forrester responded that any citizen could go in and audit it. Mr. Brown then stated that he felt it would do him no good to go over the rest of the items and that they could do so in court.

#### **8.) SIDEWALK SNOW REMOVAL – DISCUSSION:**

- Mr. Lenky began by stating that the Town Highway personnel does, in fact, clear near the library. Mr. Lenky added that he believes it to be in the best interest of the town to have the Town Highway personnel clear the sidewalks as it would alleviate problems such as people walking in the road due to blocked sidewalks and it would make the most sense for the town. Mrs. Forrester responded that she does agree with Mr. Lenky but that some kind of control is needed so that snow is not dumped. Mrs. Smith asked if the town had ever done Route 12 and Mr. Lenky responded that the school does to Thatcher Road but that Route 12 was never done in the past. Mr. Lenky again emphasized that it is not worth risk in having someone get hit by a car by not having the sidewalks cleared. Mrs. Forrester stated that she believes it would be an exercise in futility if there isn't some type of written document to enforce so that people do not dump snow. Mrs. Smith questioned how the Town Highway Department will be able to do all of this extra work when they could not clear in front of the TEEG building. Mr. Lenky responded that they would be clearing the sidewalks after storms as the roads would still be the main priority. A brief discussion took place regarding where they should put the snow. Mrs. Forrester stated that she would like to get more information on the issue, such as liability exposure, etc. Mrs. Smith stressed that they should be more concerned with town property first. Mrs. Smith then suggested that the Board of Selectmen contact other Highway Departments to see what existing policies in the area are.

#### **9.) WPCA PRESENTATION – SAM STILWELL:**

- Mr. Stilwell began by stating that the WPCA is currently in the first phase to eliminate phosphorus from the water. He continued by stating that he was present this evening to speak to the Board of Selectmen prior to applying for a grant for \$750,000 from the USDA. Mr. Stilwell added that they are currently working with the State of Connecticut and are waiting for construction bids as the State must look at it and then they'd get the money after the State approves. Mr. Stilwell explained that one of the problems they have had is that originally the system was supposed to be installed last spring but that, due to setbacks, they are now hoping for spring 2016. Mr. Stilwell also added that they may need a temporary system since the State will not cut them any slack in regards to the Phosphorus issue. Mr. Stilwell then explained that the WPCA first

needs approval from the Board of Selectmen and then will go in front of the Board of Finance next. Mrs. Forrester commented that getting a loan and getting a grant are not interchangeable and asked if they are looking to go out to bond. Mr. Stilwell responded that they are. Mr. Stilwell also explained that it costs \$17,000 a year for chemicals for Phosphorus mitigation and that those requirements are actually minimal. Mrs. Forrester asked Mr. Stilwell if he was looking for approval from the Board of Selectmen to move ahead with this and Mr. Stilwell responded yes before adding that the State of Connecticut will fine the WPCA \$1,000 a day at least if they don't comply but that as long as they move forward with it at a reasonable pace the State will not have a problem.

- A motion was made by Mrs. Forrester for the Board of Selectmen to give approval for the TWPCA to move forward with a bond application. This motion was seconded by Mrs. Smith.  
Mrs. Forrester – Yes, Mrs. Smith – Yes, Mr. Lenky – Yes

**10.) GIRL SCOUTS – APPROVAL FOR:  
COOKIE SALES AT TRANSFER STATION  
YARD SALE IN TOWN HALL PARKING LOT**

**PROPOSAL BY GERRI SZAMOCKI – GIRL SCOUT LEADER, THOMPSON RESIDENT:**

- A motion was made by Mrs. Smith for the Board of Selectmen to approve the use of the Transfer Station by Girl Scout Troop 64077 on Saturdays from March 6<sup>th</sup>, 2015 through March 28<sup>th</sup>, 2015 to sell cookies and for the use of the town hall parking lot to hold yard sales on May 16<sup>th</sup> and 17<sup>th</sup>, 2015, provided that they submit Liability Coverage to the town. This motion was seconded by Mrs. Forrester.  
Mrs. Smith – Yes, Mrs. Forrester – Yes, Mr. Lenky – Yes
- Ms. Szamocki spoke to the Board briefly about an issue where the Girl Scout troop has trouble generating money in town because of rules regarding janitorial services which are cost prohibitive to the troop's ability to raise money. Ms. Szamocki explained that custodians must be paid by the troop when they use buildings such as the school and library. She further explained that they are forced to pay the custodians time and a half on a minimum of a 4 hour shift and that sometimes they are forced to have multiple custodians depending on the project as well. Ms. Szamocki stressed to the Board that these rules are very cost prohibitive to the Troop's ability to raise money for fundraising in the town of Thompson.

**11.) BIDS FOR TEMPORARY CUSTODIAL SERVICE FOR THE TOWN HALL:**

- Mr. Lenky stated that 3 bids came in for the position. Mrs. Forrester asked if Ernie had resigned and Mr. Lenky responded that he had knee surgery and would be out 4 to 6 months. Mrs. Smith asked about the bidding process and if the bidders had been made aware of what their duties would entail. Mr. Lenky responded that Secretary Dianna Rebello brought them in and showed them where they'd have to clean. Mr. Lenky added that the position was posted in the Shopper's Guide. Mrs. Forrester shared that the prices ranged from \$550 to \$860 per month and suggested that from an economic standpoint she'd go with "JaniKing" because they offer more services and for a cheaper price. The Board briefly discussed how the position will be on an interim basis. It was then suggested that the Board of Selectmen look into "JaniKing" further and ask for references. It was also suggested that Finance Director Orla McKiernan-Raferly be contacted to possibly help with the financial aspect.

**12.) ENERGY AUDITS FOR MUNICIPAL BUILDINGS  
EVERSOURCE – ROB BOISSONNEAULT:**

- Mr. Boissonneault gave a presentation regarding energy audits that could be performed on municipal buildings through World Energy/Eversource, a company contracted through CL&P. Mr. Boissonneault explained that the process would entail an energy auditor touring a building, writing down findings based on wattage, type of lights used, etc., and would then give a recommendation which usually involves suggestions of switching to LED lights and a change in wattage. Mr. Boissonneault explained that this saves towns from having to go for capital appropriations and that the money is not paid out of pocket but instead spread out over time and added that savings in energy are also used for costs of construction. Mrs. Smith inquired as to how long the audits typically take and Mr. Boissonneault responded that it can range depending on if the building has heating or central air as part of the audit, how big the building is, etc. Mr. Boissonneault also explained that the payback is much cheaper, typically, for lighting audits than air conditioning system audits as lighting audits usually have about a 3 year payback and up to a 20 year payback can be expected sometimes with air conditioning systems.

**13.) SHR ENERGY MANAGEMENT – NOEL LAFAYETTE:**

- Mr. Lafayette mentioned that he is a Board member of Solar Connecticut and knows Mr. Fox as part of giving the Board of Selectmen full disclosure. Mr. Lafayette spoke about Green Skies, how he has been involved with the solar industry since 2006, and how it is much more mainstream now.
- Mr. Lafayette explained that he is proposing a behind-the-meter system which means strictly into the town buildings close to the site. He then explained that he negotiates a price, the town buys the power, and then CL&P must buy the power credits. Mr. Lafayette then explained that the financing is very complicated, to Wall Street level, but that he knows what it costs for engineering and would take care of almost everything. He then stated that the town could involve counsel as well as long as they have some background in solar. Mr. Lafayette also shared that the land developer, Frank Jacques, owns the parcel of land directly behind the town hall and the school. Mr. Lafayette stated that they have 23 acres but only need 15 and that the civil engineering should take about 3 months. He also continually stressed that he has this particular type of solar project down to a science. Mr. Jacques stated to the Board of Selectmen that he chose to go into business with Mr. Lafayette based on his reputation and because of his personal involvement with other green projects – explaining that he runs an organic composting company and has geothermal in all of his buildings.

**14.) APPOINTMENTS**

**JASON AKANA – ETHICS COMMITTEE**

**CAROL SMITH – CONSERVATION COMMISSION (REAPPOINTED):**

- A motion was made by Mrs. Forrester to appoint Jason Akana to the Ethics Committee. This motion was seconded by Mrs. Smith.  
Mrs. Forrester – Yes, Mrs. Smith – Yes, Mr. Lenky – Yes
- A motion was made by Mrs. Forrester to re-appoint Carol Smith to the Conservation Commission with a term to end in March, 2020. This motion was seconded by Mrs. Smith.  
Mrs. Forrester – Yes, Mrs. Smith – Yes, Mr. Lenky – Yes

**15.) ROAD UPDATES:**

- Mr. Lenky stated that the Town Highway crews were finishing up the upper portion of Ravenelle Road with the installment of guard rails. Mrs. Forrester asked Mr. Lenky if he had yet spoke to Mr. Leo Adams regarding the Board of Selectmen being sent a list from the Town Highway Department which would track and show who is working where. Mr. Lenky responded that he did speak to Mr. Adams but did not yet have a report.

**15A.) SERVER REPLACEMENT DISCUSSION:**

- Mrs. Forrester explained that the server currently in use in the Assessor’s Office and Tax office is outdated and needs to be updated very soon. A brief discussion then took place between Board members regarding the best options for replacing the server.
- A motion was made by Mr. Lenky to add “Server Replacement Discussion” as agenda item 15A. This motion was seconded by Mrs. Smith.  
Mr. Lenky – Yes, Mrs. Smith – Yes, Mrs. Forrester – Yes

**15B.) RIGHT OF WAYS RESOLUTION:**

- Mr. Lenky read the resolution.
- A motion was made by Mrs. Forrester for the Board of Selectmen to approve the Right of Ways Resolution. This motion was seconded by Mrs. Smith.  
Mrs. Forrester – Yes, Mrs. Smith – Yes, Mr. Lenky – Yes

**16.) CITIZENS’ COMMENTS:**

- Paul Baer commented that, in regards to the sidewalk/snow issue, the town should just enforce the existing laws. Mr. Baer also commented regarding the Girl Scout situation, where their sales practices are made to be cost-prohibitive in town due to having to pay custodians time and a half, calling the situation despicable. Mr. Baer also commented on the server issue stating that the money paid for the server that sat unused for many years should come out of the check of whoever allowed that to take place.
- Wayne O’Brian commented regarding the server issue that as a tax-payer he appreciates the idea of keeping things in house and with technology that is proven.
- Paul Baer commented regarding the server issue that the people at Sony wouldn’t call the cloud/server issue an “age issue” after they recently got hacked.

**17.) TAX REFUNDS:**

- A motion was made by Mrs. Forrester to approve of the following tax refunds: Carol Caruolo - \$22.07; Thomas C. and Kathleen E. Houle - \$130.98; Thomas C. and Kathleen E. Houle - \$132.28; and Barbara J. Thomas - \$115.49. This motion was seconded by Mrs. Smith.  
Mrs. Forrester – Yes, Mrs. Smith – Yes, Mr. Lenky – Yes

**18.) OTHER BUSINESS:**

- None.

**19.) ADJOURNMENT:**

- A motion to adjourn was made by Mrs. Smith to adjourn at 9:45 PM. This motion was seconded by Mrs. Forrester.  
Mrs. Smith – Yes, Mrs. Forrester – Yes, Mr. Lenky – Yes

*Documented and transcribed by Andrew Richardson, Recording Secretary*