

Regular meeting of the Thompson Housing Authority was called to order by chairperson, Susanne Witkowski, on Thursday, January 21, 2016 at 5:17 p.m. in the community room of the housing authority.

1. Board members present: Susanne Witkowski, Matilda Deotte, and Mary Poulin

Board members absent: James Sali

Staff present: Deborah Flanigan and Albert (Pete) Marcoux

2. Mary Poulin made a motion to accept the November 19, 2015 minutes as distributed. Seconded by Matilda Deotte. So voted.

3. Citizens forum – Tenant Kathleen Davis commented about snow removal and the issue regarding her lease violations and tenant complaints.

4. New Business –

- a. Phase IV Grant – Phase IV Grant will go out to bid within a few weeks.
- b. Director discussed the need to increase the base rent, percentage, and utility allowance, per the state's request.

5. Old Business

- a. Discussed tenant complaints and ongoing lease violations of tenant, Kathleen Davis.
- b. Phase III Grant renovations are complete, with the exception of a few minor issues remaining.
- c. Board discussed the anticipated weekend storm and plan for snow removal.

6. Other -

- a. Board discussed the recent purchase of a John Deere utility cart with maintenance person, Pete Marcoux. Pete is very happy with the purchase since it is very helpful with the sanding of the walkways.

7. Motion to adjourn at 5:57 p.m. made by Susanne Witkowski . Seconded by Mary Poulin. So voted.

Respectfully submitted,

Deborah E. Flanigan, Executive Director

Next regular meeting is scheduled for February 11, 2016