

Regular meeting of the Thompson Housing Authority was called to order by acting chairperson, Susanne Witkowski, on Thursday, October 8, 2015 at 5:18 p.m. in the community room of the housing authority.

1. Board members present: Susanne Witkowski, Matilda Deotte, James Sali, and Mary Poulin

Board members absent: None

Staff present: Deborah Flanigan and Norman Seney

2. James Sali made a motion to accept the September 10, 2015 minutes as distributed. Seconded by Mary Poulin. So voted.

3. Citizens forum – N/A

4. New Business –

- a. Phase IV Grant- Norman (Barney) Seney updated the board on the status of the Phase IV Grant, which will be going out to bid once the plans are finalized and will, hopefully, be awarded by December 1, 2015 in order to begin renovations by the beginning of 2016.

5. Old Business

- a. Phase III Grant – Barney Seney, also, updated the board on the status of the Phase III renovations , which is nearing completion.

- b. Board discussed the need the for a utility vehicle to be used for transporting and spreading sand (salt) around the property during the winter months, transporting supplies and tools from the maintenance area to the apartments, and picking up sticks and debris throughout the grounds. Barney Seney provided costs for a used electric cart and a new gas-operated cart. Board chose to do more research, including obtaining a cost for a used gas-operated cart, and will discuss the findings with a possible vote at the next regular meeting to be held on November 12, 2015.

- c. Board discussed the snow removal needs for the upcoming season. Director is waiting to hear back from an outside plowing company . In the meantime, Barney Seney will review the requirements with two tenants, one of which expressed interest in helping with snow removal. Board will discuss this topic at the next regular meeting to be held on November 12, 2015.

6. Other - James Sali made a motion to add “ADA units “ to the agenda. Seconded by Mary Poulin. So voted. James Sali made a motion to adopt a resolution regarding the ADA units. Susanne Witkowski seconded. So voted.

7. Motion to adjourn at 6:31 p.m. made by James Sali. Seconded by Susanne Witkowski. So voted.

Respectfully submitted,

Deborah E. Flanigan, Executive Director

Next regularly scheduled meeting is on November 12, 2015