## PLANNING AND ZONING COMMISSION

Agenda --Regular Meeting Monday, November 28, 2016 7:00 PM Merrill Seney Room, Town Hall

p. 1 of 2

- 1. Roll call and seating of alternates
- 2. Public Hearing
  - a. **Application 16-14:** Havish, LLC, Applicant and Owner of Record. For property at 440 Riverside Dr. Map 85/Block 95/Lot 23A/Zone C. Requesting a special permit to add a drive-thru window to existing building.
- 3. Discuss Public Hearing and Possible Action
- 4. Approve minutes
  - a. October 24, 2016
- 5. Applications received
  - a. Application 16-15: Rawson Materials, Applicant. O&G Industries, Inc, Owner of Record. For property at 0 New Rd. Map 154/Block 3/Lot 1-8/Zone RA-80. Requesting gravel permit renewal.
  - b. Application 16-16: River Junction Estates, LLC, Applicant and Owner of Record. For property at 0 New Rd. Map 154/Block 3/Lots 2L, 9, 10, and 11/Zone RA-80. Requesting gravel permit renewal.
  - c. **Application 16-18:** Thomas Mitchell, Applicant and Owner of Record. For property at 30 Indian Inn Rd. Home Occupation requested for an archery pro-shop.
- Applications received after agenda posted
- 7. Citizens Comments
- 8. Reports of Officers and Staff
  - a. ZEO Report
  - b. Budget Report
  - c. Director of Planning and Development Report
- 9. Correspondence (\*sent only via email)
  - a. Agenda: Planning and Zoning Commission, November 28, 2016.
  - b. Minutes: PZC Regular Meeting October 24, 2016
  - c. ZEO Report
  - d. Budget Report
  - e. \*Agenda and Minutes: Zoning Board of Appeals, November 14, 2016.
  - f. \*Received November 10, 2016: Town of Webster Zoning Board of Appeals Public Hearing Notice.
  - g. Letter from Renee Waldron dated October 20, 2016 regarding 2017 Schedule of Meetings.

- h. Received November 21, 2016: Letter from Janet Blanchette of J&D Engineering requesting the opening of the public hearing for application 16-14 be postponed until December.
- i. \*Received November 21, 2016: Town of Douglas Planning Board Legal Notice of Public Hearing.
- j. Proposed 2017 Meeting Schedule
- k. Proposed PZC Annual Report
- 10. Signing of Mylars
- 11. Old Business
  - a. Application Approval Form
- 12. New Business
  - a. PZC Annual Report
  - b. 2017 Meeting Schedule
- 13. Commissioners' Comments
- 14. Review of ZBA Applications: None
- 15. Next Meeting
  - a. Monday, December 19, 2016 (third Monday due to Christmas holiday) 7:00 PM, Merrill Seney Room, Town Hall.
- 16. Adjournment

Tina Fox Recording Secretary