



**TOWN of**  
**THOMPSON**

**PLANNING AND ZONING COMMISSION**

**Minutes: Regular Meeting**  
**Monday, January 25, 2016**  
**Merrill Seney Room, Town Hall**

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Chairman Greg Lee called the meeting to order at 7:00 PM.

1. Roll call and seating of alternates

a. Present:

Bill Cacciapouti- Yes	Melissa Desrochers- Yes	Charlene Langlois- Yes
Greg Lee- Yes	John B. Lenky- Yes	Chris Nelson- Yes
Joseph Parodi- Yes	Charles Paquette- Yes	John Rice- Yes
Robert Werge, Sr.- Yes		

Alternate Charlene Langlois was seated for Randolph Blackmer, Jr., and alternate Bill Cacciapouti was seated for Peter Nedzweckas.

b. Absent: John B. Lenky, Charles Paquette, and Peter Nedzweckas

c. Staff Present:

Tina Fox, Recording Secretary

2. Public Hearing: None

3. Discuss Public Hearing and Possible Action: None

4. Approve minutes

a. **John Rice moved and Joseph Parodi seconded the motion to approve the minutes for December 21, 2015 meeting with the following amendment:**

1. Charles Paquette wished to make it clear that Chairman Greg Lee claimed responsibility in the authorization for the expenditure of the NECCOG engineering services related to the 8-30(G) application by Peter Vanghel in 2013 on Buckley Hill Rd.

Bill Cacciapouti- Yes	Melissa Desrochers- Yes	Charlene Langlois- Yes
Greg Lee- Yes	John B. Lenky- Yes	Chris Nelson- Yes
Joseph Parodi- Yes	Charles Paquette- Yes	John Rice- Yes
Robert Werge, Sr.- Yes		

**The motion carried unanimously.**

5. Applications received: None

6. Applications received after agenda posted: None

7. Citizens' Comments: None

8. Reports of Officers and Staff

- a. ZEO Report
- b. Director of Planning and Development Report

- c. Budget Report
  - 1. J. Rice reported that the unknown charge to the PZC budget was a reimbursement to an applicant, Sarah Matson, who withdrew her application for a permit.
  
- 9. Correspondence – (\*sent only via email)
  - a. Agenda: Planning and Zoning Commission, January 25, 2016.
  - b. Minutes: PZC Regular Meeting, December 21, 2015
  - c. ZEO Report
  - d. Budget Report
  - e. \*Agenda and Minutes: Zoning Board of Appeals, January 11, 2016.
  - f. 2016 Thompson Boards, Commissions & Area Agencies
  - g. Updated PZC Membership Contact List
    - 1. G. Lee asked that everyone review the information on the contact list and notify Tina Fox of any changes that are needed.
  - h. Received January 4, 2016: Letter from Town of Woodstock Re: Subdivision Regulation Text Amendment.
  
- 10. Signing of Mylars
  - a. 40 Riverside Dr. - TWPCA
    - 1. G. Lee stated that according to the ZEO report, the Mylars for 40 Riverside Dr. are ready to be signed.
    - 2. **Charles Paquette moved and John B. Lenky seconded the motion to sign the Mylars for 40 Riverside Dr.**

Bill Cacciapouti- Yes	Melissa Desrochers- Yes	Charlene Langlois- Yes
Greg Lee- Yes	John B. Lenky- Yes	Chris Nelson- Yes
Joseph Parodi- Yes	Charles Paquette- Yes	John Rice- Yes
Robert Werge, Sr.- Yes		

**The motion carried unanimously.**
    - 3. G. Lee stated that the Mylars that were on the agenda last month, 962 Riverside Dr., are ready to be signed, according to the ZEO report, as well. A motion was made at the December 21, 2015 meeting to sign these Mylars, contingent upon the ZEO's approval.
  
- 11. Old Business: None
  
- 12. New Business
  - a. Budget Discussion
    - 1. J. Rice reviewed the PZC budget, and recommended some changes for the upcoming Fiscal Year. He stated that the Recording Secretary line item increase is 2.25%, which is in-line with the union contract. J. Rice stated that he will ask for an increase to the ZEO line item so that the ZEO can work more than 15 hours a week, only if needed, but the hourly pay will not increase. He stated that he would like the advertising line item to increase from \$1,000 to \$1,500, because that line is already over-expended for the current Fiscal Year by \$300. The Printing and Publication line item will be increased to \$750 to accommodate for the printing of new zoning regulations once they are complete, and the Supplies line item will

increase from \$225 to \$250 because additional office supplies are needed for the new office.

2. G. Lee asked if a nameplate could be purchased for the new member, Missy Desrochers, to which J. Rice replied that he will have the ZEO order the nameplate.

### 13. Commissioners' Comments

- a. C. Paquette distributed a packet of information to the Commission, regarding the Peter Vanghel FOIA request. The top page was a letter sent to Mr. Vanghel by the Selectmen's Office Secretary/Clerk in regards to his FOIA request. He stated again that Chairman Greg Lee approved the hiring of the NECCOG engineer for the 2013 8-30(G) Buckley Hill Rd. project. He read from the PZC by-laws, Section 1, Article VIII, which state that a review shall be made by a majority vote of the entire Commission. He asked why the NECCOG review never came in front of the Commission to approve. He stated that he doesn't understand how Mary Ann Chinatti or Greg Lee can randomly decide to spend money.
  1. G. Lee stated that it was the first time the Commission had seen an 8-30(G), and that the Commission only had 65 days to make a decision. C. Paquette stated that the Commission could have held a special meeting, if necessary.
  2. G. Lee stated that if he made a mistake, it wasn't malicious, and he was just looking out for the best interest of the Town.
- b. J. Rice asked if the Commission would like to include their Town Hall email addresses on the updated membership list, and reminded the Commission that they are supposed to use only Town email for Town Hall business. He suggested that Tina Fox send emails to both the Town email addresses and personal email addresses until everyone gets used to checking their Town email, and stated that it is in the best interest of the Town to conduct PZC business on the Town email.

1. Review of ZBA Applications: None

2. Next meeting

- a. The next meeting will be held Monday, February 22, 2016, Merrill Seney Room, Town Hall, 7:00 PM.

### 17. Adjournment

a. **Chris Nelson moved and Bill Cacciapouti seconded the motion to adjourn.**

Bill Cacciapouti- Yes

Melissa Desrochers- Yes

Charlene Langlois- Yes

Greg Lee- Yes

John B. Lenky- Yes

Chris Nelson- Yes

Joseph Parodi- Yes

Charles Paquette- Yes

John Rice- Yes

Robert Werge, Sr.- Yes

**The motion carried unanimously.**

b. Chairman Greg Lee adjourned the meeting at 7:33 PM.

Tina Fox

Recording Secretary