

To: Mrs. Renee Waldron

CC: TWPCA Board, Director

K. Beausoleil, O. Mckiernan-Raftery
R. Morin

January 12, 2016

SUBJECT: MINUTES OF REGULAR MEETING JANUARY 12, 2016

- 1.0 Called to Order at 7:00 pm. Present: S. Kruzel, A. LaPalme, D. Morin, V. Nizamoff
- 2.0. December 2015 meeting minutes: reviewed with no comments. Moved to approve by V. Nizamoff Seconded by D. Morin
- 3.0 <u>Current bills for payment</u>: A total of 10 bills for \$3,743.23 were discussed. Moved to approve for payment by A. LaPalme. Seconded by D. Morin So carried.
- 4.0 <u>Revenue and Expense Budget</u>: Revenues and expenses for Fiscal Year 2016, Month 6, were discussed. Expenses for 2016 are on budget at this time. Moved to approve by A. LaPalme Seconded by D. Morin, So carried.
- Selectmen Ken Beausoleil requesting the possibility to store the hummer inside at the TWPCA plant. The board except their request. The board also agreed to give Emergency Management and the 1st Selectmen a list of key holders to be able to gain access to the hummer in case of an emergency. The board also agreed to give Emergency Management a key to the gate to gain access to the hummer after hours if plant personnel are notified ahead of time to leave hummer out side of plant. (b) 1st Selectmen Ken Beausoleil asked if their was still a vacant spot on the board. He was informed the a spot was vacant from the resignation of S. Brissette being elected to the board of Ed. (c) 1st Selectmen Ken Beausoleil presented an update of the Marianapolis sewer project update stating that the second drilling ran into problems. The construction has come to a standstill. Plans are in the works to try and drill farther up the ramp of 395.
- Directors Report: (a) Nitrogen levels were a little lower then November. Plant running about average. (b) Board received a Letter of Recommendation to award phosphorous removal system upgrade contract to Delray Contracting, Inc. A motion was made to award Delray Contracting, Inc. the PHOSPHOROUS REMOVAL SYSTEM UPGRADE contract by D Morin. Seconded by A. LaPalme. So moved. (c) Board reviewed and approved payment of \$5,180.80 to Tigh&Bond for services rendered. (d) Board also received copies of the Sewer System Evaluation Survey to review.
- 7.0 <u>Correspondence/Actions</u>: none
- 8.0 <u>Executive Session</u>: S. Kruzel made a motion to enter Executive session at 7:26pm. Seconded by A. LaPalme. The Board discussed personnel and Union contract issues. Executive session ended at 7:34p

- 9.0 Next Regular Meeting: Tuesday February 9, 2016
- 10.0 Moved to adjourn at 7:45 pm by A. LaPalme Seconded by V. Nizamoff So moved all

S. Kruzel, WPCA Chairman