

Building Committee
Special Meeting Minutes
Thursday, July 14, 2016

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Linda Paradise
TOWN CLERK/ASST

1. The meeting was called to order at 7:00 p.m.
2. Roll call; members present – John Rice, Bill Witkowski, John Lenky, Ray Faucher.
Members absent – Kerstin Forrester.
3. Motion was made by B. Witkowski and seconded by J. Rice to approve the minutes of the May 4, 2016 meeting. Minutes approved unanimously.
4. Motion was made by B. Witkowski and seconded by J. Rice to correct section 4 of the minutes of the February 23, 2016 meeting. Invoice approved for payment was for \$9,800.00 and not \$980.00 as presented. Correction approved unanimously.
5. Approve Invoices.
 - Motion was made by B. Witkowski and seconded by J. Lenky to approve an invoice from Lennard Engineering in the amount of \$2,700.00 for additional design work needed to complete the installation of the oil tank. Approved unanimously.
 - There were three invoices from Shipman and Goodwin in the amounts of \$11,149.50, \$3,290.50 and \$3,318.00 for legal services provided for the remediation recovery efforts. Due to the confusion regarding the billing rates and hours, it was decided not to approve these invoices until clarification can be provided.
 - Motion was made by B. Witkowski and seconded by R. Faucher to approve an invoice from Kropp Environmental in the amount of \$11,272.53 for installation of the filtration system. Approved unanimously.
 - Motion was made by B. Witkowski and seconded by J. Lenky to approve an invoice from Kropp Environmental in the amount of \$1,848.54 for monthly tank rental. Approved unanimously.
 - Motion was made by J. Lenky and seconded by J. Rice to approve an invoice from Kropp Environmental in the amount of \$1,848.54 for monthly tank rental. Approved unanimously.
 - Motion was made by J. Lenky and seconded by B. Witkowski to approve five invoices from St. Onge and Broulliard in the amount of \$1,138.50 for legal services related to the remediation expense recovery. Approved unanimously.
 - Motion was made by R. Faucher and seconded by J. Rice to approve an invoice from Cardno in the amount of \$51.42 for environmental services. Approved unanimously.
6. Other Business deemed pertinent to the project.

- Bill Birch provided an update on the oil tank installation. Total cost of the project was \$162,934.20. The request for reimbursement from the State has been prepared and needs to be signed off by the Town attorney. J. Rice will complete this.
 - Mr. Birch provided the committee with a remediation update. Motion was made by J. Lenky and seconded by B. Witkowski to authorize Mr. Birch to engage CME Associates to become our L.E.P for this project in an amount not to exceed \$5,000.00. Approved unanimously.
7. Motion was made by R. Faucher and seconded by B. Witkowski to adjourn the meeting. Approved unanimously. Meeting was adjourned at 7:55 p.m..

Respectfully submitted.



Raymond Faucher, Jr.

Secretary