



Board of Trustees

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Regular Meeting Minutes

Thursday, January 21, 2016, 2:00 PM

Library/Community Center

Vice-Chairperson Robert LaChance called the meeting to order at 2:05 in the Library/Community Center.

Members Present: Robert LaChance, Michael Lajeunesse,, Anna Naum, Sally White and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: Ken Beausoliel, First Selectman, Maryann Chinatti, Director of Planning and Development, Susan Hill, and Robin Sabad, Director, Women's Center of Eastern Connecticut

Members Not Present: Mary Fatsi

Secretary's Report

- 1- **Aileen Witkowski moved and Anna Naum seconded the motion to accept the Secretary's Report as written.** There was no discussion. **The motion carried unanimously.**

Old Business

- 1- Building and Grounds
 - a. **Aileen Witkowski moved and Anna Naum seconded the motion to move Buildings and Grounds to the beginning of the meeting agenda to accommodate the guests from the Town of Thompson.** There was no discussion. **The motion carried unanimously.**
 - b. The Library/Community Center's building repair requests were discussed; highlighted was the replacement of the cooling tower and repairs to the sprinkler system, specifically. Ken Beausoliel promised to get back to the Board of Trustees with further information in a timely manner.
 - c. **Anna Naum moved and Aileen Witkowski seconded the motion to replace the twenty lightbulbs and light fixtures on the perimeter of the building with cost-saving LED bulbs.** Sally White suggested that the old bulbs be donated to (CORRECTION: a non-profit.) **The motion carried unanimously.**

Correspondence - None

Financial Report

- 1- **Aileen Witkowski moved and Michael Lajeunesse seconded the motion to accept the Financial Report.** There was no discussion. **The motion was carried by all members, except Sally White, who abstained.**

Director's Report

- 1- Alison Boutaugh reviewed her report with the Board. She retracted her request to go to the National Public Library Conference in Denver.
- 2- **Anna Naum moved and Michael Lajeunesse seconded the motion to reschedule the April Thompson Library's Board of Trustees meeting to April 28, 2016 so that Alison Boutaugh is available to attend the April meeting.** Alison Boutaugh explained that she would be at the CT Library Conference on April 21, 2016. **The motion was carried by all members, except Sally White, who was opposed.**

Old Business

1. FY 2016/17 Budgets
 - a. **Anna Naum moved and Aileen Witkowski seconded the motion to approve the FY 2016/17 Library Administration Budget today and send it to the Board of Selectmen.** Alison Boutaugh explained that the new budget includes opening the library on Sundays. **The motion was carried by all members, except Sally White, who was opposed.**
 - b. **Anna Naum moved and Aileen Witkowski seconded the motion to send the FY 2016/17 Building Maintenance Budget, which has been reviewed and approved, to the Board of Selectmen for consideration.** There was no discussion. **The motion was carried by all members, except Sally White, who abstained.**
 - b. **Aileen Witkowski moved and Anna Naum seconded the motion to send the FY 2016/17 Capital Budget, which has been reviewed and approved, to the Board of Selectmen for consideration.** There was no further discussion. **The motion carried unanimously.**

New Business

1. Sally White discussed the library's website regarding resources for teens. Guest Robin Sabad discussed the services offered by the Women's Center of Eastern CT. **Michael Lajeunesse moved and Anna Naum seconded the motion to add Women's Center of Eastern CT to the library website.** There was no further discussion. **The motion carried unanimously.**

Citizen's Comments:

1. Susan Hill commented on the Women's Center of Eastern CT as a worthy organization.

Trustee's Comments:

1. Sally White asked to have the Thompson Library's Board of Trustees meeting agendas and minutes uploaded to the Town of Thompson's website.

Announcements:

1. The next regular meeting will be held on Thursday, February 18, 2016, 2 PM at the Library/Community Center.

Adjournment:

1. Vice-Chairperson Robert LaChance adjourned the meeting at 4:00 PM.



Linda Kaplan
Recording Secretary