



TOWN of
THOMPSON

Board of Selectmen

Minutes: Regular Meeting
Tuesday, September 19, 2017
West Thompson Fire Department

p. 1 of 4

The Pledge of Allegiance was recited.

First Selectman Ken Beausoleil called the meeting to order at 7:00 PM.

Present: Ken Beausoleil
Laurent Guillot
Steve Herbert

Staff Present: Tina Fox, Recording Secretary
Also Present: Members of the Public

K. Beausoleil welcomed new Board member Laurent Guillot.

I. Approval of Minutes

- A. **Steve Herbert moved and Ken Beausoleil seconded the motion to accept the minutes of the September 5, 2017 regular meeting as written.**

Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes

The motion carried unanimously.

II. Correspondence

- A. Public informational meeting on State project No. 141-154 Rehabilitation of Bridge No. 06793 and 06794

- B. Resignation – Ron Tillen

1. **Steve Herbert moved and Ken Beausoleil seconded the motion to add the resignation of Ron Tillen to 'Other Business.'**

Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes

The motion carried unanimously.

- C. Police Services Report August 2017

- D. Woodstock Agricultural Commission Event Flyer

- E. NE Family Federal Credit Union Wine Tasting event

- F. **Ken Beausoleil moved and Steve Herbert seconded the motion to add the appointment of Donna Godzik to 'Other Business.'**

Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes

The motion carried unanimously.

III. Selectmen's Comments

A. K. Beausoleil presented the following Selectmen's Comments:

1. The Library parking lot has been chip-sealed and the lines will be painted.
2. The center lines on roads for visibility needs to be addressed.
3. Community Day is September 24th from Noon to 4:00 PM.
4. Linehouse Rd. and Tufts Hill Rd. have been reconstructed for grinding.
5. The Library sprinkler system repairs have been completed.
6. At the Town Garage, a pay-loader needs new tires at a cost of \$11,000. One dump truck needs an engine rebuild at \$11,000. One dump truck needs a gas tank for \$1,000. A waste oil furnace needs replaced at \$8,300. He stated that he will look at some options.
7. Asked the Town Attorney about the statute that requires a majority of BOS signatures on payments. The Town Attorney's interpretation was that the signatures are for the payments/checks.
 - a. S. Herbert stated that when Shaina Smith left the Board, he was told he had to begin signing requisitions. There is a statute that requires a majority of signatures, in Thompson's case two signatures. The statute doesn't say when it has to be signed, but it makes sense that the signatures should not come after the purchase has been received and paid for. He questioned why he was signing requisitions at the end of the process. They should be signed prior to committing the funds. It is about internal control. He stated that it is frustrating that the signatures authorizing a purchase are requested after the purchase is complete.
 - b. K. Beausoleil stated that part of the method for the purchase orders was changed when S. Herbert questioned the method.
 - c. L. Guillot stated that there has to be a plan in place if the requisitions have to be signed beforehand, as purchases can't be held up forever. The plan should be in writing and be efficient.
 - d. K. Beausoleil reiterated that the Town Attorney explained that the statute pertains to the actual payment, not the purchasing.

IV. Citizens' Comments

- A. Rhonda Rooney, 13 Main St., stated that a procedure for the requisitions could be that purchasing goods do not have to be signed off on beforehand, because the goods can always be returned to a vendor. But purchases for services could be signed beforehand because there is no product involved.
- B. John Rice asked if the tires for the pay-loader and the fuel tank at the Highway Garage would go out to bid. K. Beausoleil stated that the fuel tank would come directly from the factory because it's best not to buy an after-market product. The tires would come through a company that has the State contract and they would shop around in the best interest of the Town. Regarding the signatures on the requisitions, J. Rice asked if that meant he would need approval to purchase supplies for PZC even if the item is already budgeted. He stated that it sounds like micromanaging. He questioned how PZC would be able to run legal ads if two signatures were needed beforehand.
- C. Don Pimental, 40 Starr Rd., stated that the signatures are needed right before the payment, not to stop people from ordering their supplies. He stated that he is bothered that S. Herbert mentioned being worried about spending money on bottled water when the Town spent \$20,000 on Starr Rd.

- V. Ellen Larned Building Transfer to Thompson Historical Society (THS) Agreement
- A. K. Beausoleil stated that the Town Attorney advised using the original language that he drafted instead of the proposal from THS.
 - B. There was some discussion about the wording. Joe lamartino suggested that the wording be changed so that instead of improvements, the agreement would say 'roof improvements and any debt remaining from the roof.'
 - C. J. Rice suggested a joint meeting of THS, the Town Attorney, and the BOS.
 - D. There was also some discussion about whether or not THS would still receive the yearly stipend for the building from the Town.
 - E. It was agreed to schedule a joint meeting to discuss the agreement further.
- VI. Request from Community Fire Company for Boot Drive at Transfer Station
- A. K. Beausoleil read an email aloud from Community Fire requesting the use of the Transfer Station for a boot drive on October 7th.
 - B. **Ken Beausoleil moved and Steve Herbert seconded the motion to approve the request from Community Fire as read with the stipulation that they adhere to all Transfer Station placement and safety while conducting the boot drive.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- VII. Request from Girl Scouts to Sell Cookies at Transfer Station
- A. K. Beausoleil read an email aloud from a girl scouts troop requesting the use of the Transfer Station to sell cookies on November 4th from 9:00 AM to Noon.
 - B. **Ken Beausoleil moved and Steve Herbert seconded the motion to approve the girl scouts request as read.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- VIII. Request from CT Cycling Advancement Program for Use of Thompson Roads for Charity Ride
- A. **Ken Beausoleil moved and Steve Herbert seconded the motion to approve the request from CT Cycling Advancement Program provided they provide the Town with the required insurance for use of the roads.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- IX. Request from Young Marines for Proclamation for Red Ribbon Week
- A. **Ken Beausoleil moved and Steve Herbert seconded the motion to approve the proclamation as written.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- X. Recommendations from Thompson Health and Safety Committee
- A. K. Beausoleil stated that the Health and Safety Committee sent a letter with a couple recommendations they have regarding safety concerns. One is the issuance of respirators and for all respirators to be tested annually. The other recommendation is to conduct yearly blood-borne pathogens training. This will allow the Town to meet OSHA requirements.

- XI. Other Business
- A. Resignation- Ron Tillen
1. **Ken Beausoleil moved and Steve Herbert seconded the motion to accept the resignation from Inland Wetlands Commission of Ron Tillen with regrets.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- B. Appointment- Donna Godzik
1. **Ken Beausoleil moved and Steve Herbert seconded the motion to appoint Donna Godzik to the Recreation Commission, term to end April 15, 2020.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- XII. Citizens' Comments
- A. Jasmine Brody, 23 Oak Hill Dr., stated that she agrees that the better masks/respirators are needed. The paper masks do nothing.
- XIII. Executive Session: Possible Land Transfer/Acquisition
- A. **Ken Beausoleil moved and Steve Herbert seconded the motion to go into Executive Session with the three members of the Board of Selectmen.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- B. The Board came out of Executive Session at 8:59 PM. No action was taken.
- XIV. Tax Refunds: None
- XV. Adjourn
- A. **Ken Beausoleil moved and Steve Herbert seconded the motion to adjourn.**
Ken Beausoleil- Yes Laurent Guillot- Yes Steve Herbert- Yes
The motion carried unanimously.
- B. First Selectman Ken Beausoleil adjourned the meeting at 9:00 PM.

Tina Fox
Recording Secretary