

**BOARD OF ASSESSMENT APPEALS
MINUTES—REGULAR MEETING
ASSESSOR'S OFFICE, 2ND FLOOR TOWN HALL
THURSDAY, MARCH 23, 2017**

Members present: Erica Groh, Daniel Santerre and James Clark.
Staff present: Audrey Witkowski.

1. Meeting called to order at 6:35PM.
2. Approval of the Minutes: None.
3. Correspondence: None.
4. New Business
 - a. The Board discussed the election of officers.
 - i. **Daniel Santerre moved and James Clark seconded the motion to elect Erica Groh as chairperson. All in favor. The motion carried.**
 - b. The meeting schedule for Spring 2017 appeal applications was discussed and set.
5. Announcements
 - a. The next regular meeting of the Board of Assessment Appeals will be on April 3, 2017 at 6:30PM in the Assessor's Office, 2nd Floor Town Hall.
6. Adjournment
 - a. The meeting was adjourned on 7:40PM.

Audrey Witkowski
Recording Secretary