



## *Board of Trustees*

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### **Regular Meeting Minutes**

**Thursday, January 19, 2017, 2:00 PM**

**Library Meeting Room at the Library/Community Center**

Mary Fatsi called the meeting to order at 2:03 PM in the Library Meeting Room.

Members Present: Mary Fatsi, Robert LaChance, Kathleen Herbert, Michael Lajeunesse, Anna Naum, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

#### *Secretary's Report:*

- 1- **Anna Naum moved and Aileen Witkowski seconded the motion to accept the Secretary's Report as written. There was no discussion. The motion was carried by all members, except Kathleen Herbert, who abstained.**

#### *Correspondence:*

- 1- Alison Boutaugh received a flyer regarding a meeting next week to discuss Thompson's River Mill building and asked the Board for permission to put the flyers out. The Board gave their approval.

#### *Financial Report:*

- 1- **Robert LaChance moved and Aileen Witkowski seconded the motion to accept the Financial Report as presented. There was no discussion. The motion carried unanimously.**

#### *Director's Report:*

- 1- **Robert LaChance moved and Anna Naum seconded the motion to send a letter to the Board of Selectmen regarding the urgent need to have the attic walkway built in order to repair the sprinkler system . Michael Lajeunesse stated that the most recent plan was to have town employees build the walkway. The motion carried unanimously.**
- 2- **Anna Naum moved Robert LaChance seconded the motion to accept the Financial Report as submitted. There was no discussion. The motion carried unanimously.**

*Old Business:*

1- FY 2017/18 Budget:

- a. Alison Boutaugh received approval from the Board of Trustees to schedule a budget meeting with the Board of Finance on February 8, 2017 so that all Board members can attend.
- b. The Board decided to postpone cutting Saturday hours at this time.
- c. **Michael Lajeunesse moved and Robert LaChance seconded the motion to accept the proposed FY2017/18 Library Administration Budget of \$379,448.** The Board discussed aspects of the proposed budgets. **The motion carried unanimously.**
- d. **Michael Lajeunesse moved and Anna Naum seconded the motion to support the proposed FY2017/18 Building Funds Budget.** Alison Boutaugh will prepare a list of needed repairs. **The motion carried unanimously.**
- e. **Anna Naum moved and Aileen Witkowski seconded the motion the accept the proposed FY2017/18 Capital Funds Budget.** There was no discussion. **The motion carried unanimously.**

*New Business:* None

*Citizen's Comments:* None

*Trustee's Comments:* None

*Announcements:*

- 1- The next Regular Meeting will be held on Thursday, February 16, 2017, at 2:00 PM, at the Library/Community Center.

*Adjournment:*

- 1- Mary Fatsi adjourned the meeting at 2:56 PM.



Linda Kaplan  
Recording Secretary

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