



## *Board of Trustees*

Page 1 of 2

### **Regular Meeting Minutes**

**Thursday, April 20, 2017, 2:00 PM**

**Library Meeting Room at the Library/Community Center**

Mary Fatsi called the meeting to order at 2:00 PM in the Library Meeting Room.

Members Present: Mary Fatsi, Robert LaChance, Michael Lajeunesse, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Anna Naum and Kathleen Herbert

#### *Secretary's Report:*

- 1- Michael Lajeunesse moved and Robert LaChance seconded the motion to accept the Secretary's Report as written.** There was no discussion. **The motion carried unanimously.**

#### *Correspondence:*

- 1- Alison Boutaugh made copies of the *Association of Connecticut Library Boards Newsletter*, Winter 2017 edition and handed said copies to Board members for their perusal.**

#### *Financial Report:*

- 1- Robert LaChance moved and Aileen Witkowski seconded the motion to accept the Financial Report as submitted.** There was no discussion. **The motion carried unanimously.**

#### *Director's Report:*

- 1- Aileen Witkowski moved Robert LaChance seconded the motion to accept the Director's Report as submitted.** Alison Boutaugh reviewed the report with the Board members. Alison also mentioned that she is planning an amnesty program in May for library patrons who have delinquent returns. Alison also said that she will be purchasing two converters, specifically designed to convert VHS tapes and 35mm slides to computer access. There was no further discussion. **The motion carried unanimously.**

*Old Business:*

- 1- Building and Grounds:
  - a. Alison Boutaugh told the Board that the sprinkler system had to be shut down due to overloading because the new compressor is inadequate for the building.
  - b. Alison Boutaugh mentioned that Ken Beausoliel has ordered wood for the building of the attic walkway and that work on the walkway should begin at the end of April.
- 2- FY2018 Budget
  - a. Alison Boutaugh had no update on the FY2018 Library Budget, but expects that there may be discussion on it at the workshop being held at Town Hall the evening of April 20, 2017.

*New Business:* None

*Citizen's Comments:* None

*Trustee's Comments:* None

*Announcements:*

- 1- The next Regular Meeting will be held on Thursday, May 18, 2017, at 2:00 PM, at the Library/Community Center.

*Adjournment:*

- 1- Mary Fatsi adjourned the meeting at 2:55 PM.



Linda Kaplan  
Recording Secretary

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4-21-17 Library Board of Trustees