



Board of Trustees

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**Regular Meeting Minutes
Thursday, September 21, 2017, 2:00 PM
Library Meeting Room at the Library/Community Center**

Mary Fatsi called the meeting to order at 2:04 PM in the Library Meeting Room.

Members Present: Mary Fatsi, , Robert LaChance, Michael Lajeunesse, Anna Naum, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: Donna Lynch

Members Not Present: Kathleen Herbert

Agenda Addition:

- 1- Mary Fatsi moved and Aileen Witkowski seconded the motion to add to the meeting's agenda an Executive Session on a Personnel Issue.** There was no discussion. **The motion carried unanimously.**

Secretary's Report:

- 1- Anna Naum moved and Aileen Witkowski seconded the motion to accept the Secretary's Report .** There was no discussion. **The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Anna Naum moved and Aileen Witkowski seconded the motion to accept the Financial Report .** Alison Boutaugh reported that Bibliomation has not been paid as of its July billing. She also mentioned that the town has no budget as of this date. **The motion carried unanimously.**

Director's Report:

- 1- Robert LaChance moved and Anna Naum seconded the motion to accept the Director's Report as presented.** Alison Boutaugh reviewed items in her report. **The motion carried unanimously.**

New Business:

- 1- **Robert LaChance moved and Michael Lajeunesse seconded the motion to consider allowing the use of two meeting rooms for a Girl Scout Halloween party.** The Board reviewed the written policy, which stated that the use of building rooms are not to be used for social functions. **The motion was unanimously denied.**
- 2- **Aileen Witkowski moved and Robert LaChance seconded the motion to go into Executive Session.** The Board approved extending a probationary period for a library employee. **The Executive Session was then closed by Mary Fatsi.**

Citizen's Comments: None

Trustee's Comments: None

Announcements:

- 1- The next Regular Meeting will be held on Thursday, October 19, 2017, at 2:00 PM, at the Library/Community Center.

Adjournment:

- 1- Mary Fatsi adjourned the meeting at 3:24 PM.



Linda Kaplan
Recording Secretary

9-21-17 Library Board of Trustees