



“Our mission is to enhance, promote and support quality recreation facilities and opportunities for all residents of the community.”

**MINUTES – SPECIAL MEETING
WEDNESDAY, JANUARY 4, 2017**

Chairman Stephen Bordua called the special meeting of the Thompson Recreation Commission to order at 7:00 PM in the Merrill Seney Room at the Town Hall.

Members Present: Kimberly Prescott, Robert Monahan, Sylvie Hanshaw, Cynthia Antos, Stephen Bordua, Thomas Jourdan, Cathy Thomas and Albert Lafleur.

Members absent: Jeanne Dery.

Staff Present: Audrey Witkowski and Angela Newell.

Secretary’s Report

1. **Cindy Antos moved and Al Lafleur seconded the motion to accept the minutes for the October 26, 2016 regular meeting as presented. The motion carried.**

Kim Prescott—yes; Bob Monahan—yes; Sylvie Hanshaw—Yes; Cindy Antos—yes; Steve Bordua—yes; Tom Jourdan—yes; Cathy Thomas—abstain; Al Lafleur—yes.

Treasurer’s Report

1. The General Fund Budget Report was reviewed.
 - a. Office supplies have been ordered for the year.
 - b. Supplies for camp have been ordered.
 - c. The grants will be prepared for the Commission for the February meeting.
2. The Miscellaneous Revolving Account was reviewed.
 - a. Angela Newell is still waiting on the check from Turkey Trot.
 - b. Cathy Thomas asked if all the money was in from Summer Camp. Angela Newell reported they are still waiting on some families. Some of the families have outstanding account balances and are not responding to bills. Their accounts have been shut down. Angela Newell will get a report of the number of families and the amount owed.
 - c. Financial assistance is not added in until the very end of the fiscal year.
 - d. Cathy Thomas asked how much of the Purely Rec surplus will be spent. Angela Newell reported more payroll will be taken out and a few more field trips will be planned.

Correspondence

Director’s Report

1. Angela Newell reviewed her report and answered questions.
 - a. Turkey Trot was successful.
 - b. CT Water replaced all the toilets at Riverside Park.
 - c. Angela Newell is looking into locking in bus rates for the Summer Camp.

Old Business

New Business

1. The Commission discussed the Fiscal Year 2017-2018 Budget proposal.

- a. The numbers for the personnel under adopted 2016-17 is incorrect. Angela Newell will fix the formulas in the excel sheet to correct mistakes.
- b. The soccer grant proposal needs to include a breakdown of the 2016-17 fiscal year. The Commission suggested making a standard grant form for all applicants to fill out.
- c. The Fiscal Year 2017 is not included in the fund balance.
- d. Adventure camp saw an increase in payroll and an increase in custodial fees. Angela Newell will get a breakdown of payroll, professional services and tickets.
 - i. Steve Bordua suggested forming a subcommittee for the Adventure Camp budget.
- e. Adventure camps had an extra week this year and will have an extra week next year.
- f. The commission discussed the rules for leaving buses on site at the Summer Camp.
- g. Cathy Thomas stated that there is overgrowth at Duhamel Pond.
- h. Cathy Thomas suggested looking into Security Cameras for Wilsonville Park.
- i. The t-shirt sponsor for the basketball tournament fell through.
- j. The Commission discussed purchasing a few park improvement items.
 - i. **Kimberly Prescott moved and Thomas Jourdan seconded the motion to encumber up to \$4500 for miscellaneous park improvement items. All in favor. The motion carried.**

Citizens' Comments

Announcements

1. The next regular meeting will be held Wednesday, January 25, 2017 at 7 PM in the Merrill Seney Room at the Town Hall.

Adjournment

1. Chairman Bordua adjourned the meeting at 8:45 PM.

Audrey Witkowski
Recording Secretary

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