



“Our mission is to enhance, promote and support quality recreation facilities and opportunities for all residents of the community.”

MINUTES – REGULAR MEETING WEDNESDAY, FEBRUARY 22, 2017

Vice-Chairman Cindy Antos called the regular meeting of the Thompson Recreation Commission to order at 7:05 PM in the 2nd Floor Conference Room at the Town Hall.

Members Present: Kimberly Prescott, Cathy Thomas, Cynthia Antos, Thomas Jourdan, Robert Monahan and Albert Lafleur.

Members absent: Stephen Bordua, Sylvie Hanshaw, and Jeanne Dery.

Staff Present: Audrey Witkowski and Angela Newell.

Secretary’s Report

1. **Cindy Antos moved and Thomas Jourdan seconded the motion to accept the minutes for the January 25, 2017 regular meeting as presented. The motion carried.**

Kim Prescott—yes; Cathy Thomas—abstain; Cindy Antos—yes; Tom Jourdan—yes; Bob Monahan—abstain; Al Lafleur—yes.

Treasurer’s Report

1. The General Fund Budget Report was reviewed.
 - a. Angela Newell has travel for January and February to be entered.
 - b. The Senior Luncheon still has to be entered.
 - c. There is an accounting error in the seniors line item that needs to be corrected.
 - d. The Halloween Laser Light Show was over budget by \$17.
2. The Miscellaneous Revolving Account was reviewed.
 - a. Angela Newell reported some of the smaller Summer Camp debts have been paid.
 - b. Angela Newell made an error in paying for the Ski Program, sending \$90 over. The overage will be sent back and the program should break even.
 - c. Cathy Thomas asked how much of the Purely Rec revenue will be used. Angela Newell will put together a spreadsheet for the next meeting.
 - d. Cathy Thomas asked about adult programs. The commission made suggestions for adult programs. Angela Newell will look into them.
 - e. Angela Newell would like to make a brochure for the Rec Department programs. Cathy Thomas suggested sending out a survey with the Selectmen’s Update. The commission discussed setting up an online survey.
 - f. Some of the money encumbered last month for park improvements has been spent. The mound for Riverside Park has been ordered and delivered. The bubbler has been purchased.
 - g. Mamma Mia at Foxwoods tickets have been purchased.
 - h. Angela Newell has signed up for a Recreation Director certificate.

Correspondence

Director’s Report

1. Angela Newell reviewed her report and answered questions.
 - a. The budget presentation to the Board of Selectmen went well. The Selectmen

advised travel be decreased, advertising be increased and the Halloween laser light show be increased.

- b. The commission discussed the need for a new Rec department vehicle.
 - i. **Al Lafleur moved and Cathy Thomas seconded the motion to request the service records for the current rec department truck for the last two years. All in favor; the motion carried.**
- c. The Senior Luncheon had 60 participants.
- d. The youth basketball tournament will be 3 days long. There are more teams this year. Angela Newell found a few ways to save money on trophies.

Old Business

- a. Kim Prescott discussed the decisions made by the summer camp subcommittee. The early bird rate for residents will be \$90 a week up to 4 weeks, and \$85 a week for 5 weeks or more. The early bird rate for non-residents will be \$100 a week. The regular rate per week will be \$100 for residents and \$110 for non-residents. Money will be required to be paid in full the Friday prior to camp. There will also be a half price option for AM/PM care. No early bird rate for half days.
 - a. **Kim Prescott moved and Cathy Thomas seconded the motion to approve the new camp rates for 2017. All in favor; the motion carried.**
- b. Angela Newell is unsure of how the Statewide State Parks closing will affect summer camp. This may mean the bathrooms will be closed during the week. The Rec department already staffs their own lifeguards.

New Business

1. The Care 4 Kids program is not requiring the Purely Rec program be a licensed program, but the program must meet licensing standards in order to receive aid. Care 4 Kids will be doing an inspection in April. Every staff member must be CPR/First Aid certified. Only 4 staff members are certified right now. The summer camp staff will also need to be certified.
 - a. **Cathy Thomas moved and Bob Monahan seconded the motion to pay for the CPR/First Aid certification as a condition of their employment, but staff will not be paid to attend. All in favor; the motion carried.**
2. Angela Newell has a list of projects that still need to be completed in the parks. Angela will meet with Leo from the highway department to update the list and pass the list onto the First Selectman.

Citizens' Comments

Announcements

1. The next regular meeting will be held Wednesday, March 22, 2017 at 7 PM in the Merrill Seney Room at the Town Hall.

Adjournment

1. Vice-Chairman Antos adjourned the meeting at 8:10 PM.

Audrey Witkowski
Recording Secretary

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