



***“Our mission is to enhance, promote and support quality recreation facilities and opportunities for all residents of the community.”***

## **MINUTES – REGULAR MEETING WEDNESDAY, APRIL 26, 2017**

Chairman Stephen Bordua called the regular meeting of the Thompson Recreation Commission to order at 7:05 PM in the Merrill Seney Room at the Town Hall.

Members Present: Bob Monahan, Kim Prescott, Rob Lheureux, Steve Bordua, Diane Keefe and Cindy Antos.

Members absent: Tom Jourdan and Donna Godzik.

Staff Present: Audrey Witkowski and Angela Newell.

### **Secretary’s Report**

1. **Kim Prescott moved and Cindy Antos seconded the motion to accept the minutes for the February 22, 2017 regular meeting as presented. The motion carried.**  
Bob Monahan—yes; Kim Prescott—yes; Rob Lheureux—abstain; Steve Bordua—yes; Diane Keefe—yes; Cindy Antos—yes.

### **Treasurer’s Report**

1. The General Fund Budget Report was reviewed.
2. The Miscellaneous Revolving Account was reviewed.
  - a. The Ski Program balance error was corrected.
  - b. The Boston Flower Show trip was cancelled. The department will get a full refund.
  - c. The New York and the Boston Red Sox trips are sold out. The Tall Ships trip is selling out.
  - d. The Summer Camp has not collected any more past due balances.
  - e. The Drama program was able to purchase a larger show this year with the funds they have been saving for several years.
  - f. The 8<sup>th</sup> Grade clean up is May 9<sup>th</sup>. The Last Green Valley will reimburse the program for any funds used.
  - g. The Turkey Trot line item will be moved to the general fund. The planning meetings will start in May.

### **Correspondence**

#### **Director’s Report**

1. Angela Newell reviewed her report and answered questions.
  - a. The sewing class for older elementary and middle school students has about 12 students attending regularly. It could become an annual club.
  - b. The Easter Egg hunt was successful. Angela Newell would like there to be signs next year explaining the events.
  - c. UCONN has completed a student engineering project at Bull Hill and gave a presentation on their research.

#### **Old Business**

- a. Care 4 Kids has completed an inspection of the After School Program in order for the program to continue to receive Care 4 Kids assistance. The program received

a few citations they must revoke by the start of next year. Care 4 Kids requires documentation of all behavioral and medical incidents. All attendance records, student files and employee time cards will also need to be available on site. The Commission discussed options for forms and getting a filing cabinet for the paperwork.

- b. Angela Newell met with the highway department to discuss park improvements. Angela Newell would like to form a subcommittee to update the list of projects that need to be completed. The slideshow the Commission used for park improvements is outdated and needs to be updated. The commission discussed getting the doggie bags installed at Riverside Park. Angela Newell has the bags and the signs and needs the lumber to have them installed.

### **New Business**

1. Angela Newell would like to make up a brochure for the summer programs to distribute around town. Chase Graphics has agreed to print the brochures and help find advertising to cover the costs. Angela Newell would like to pair with the Thompson Business Association.
2. Angela Newell presented the list of adventure camp staff. The adventure camp is still looking for lifeguards.
  - a. **Steve Bordua moved and Bob Monahan seconded the motion to accept the 2017 summer camp staff. All in favor. The motion carried.**
3. Steve Bordua would like to look into new program partnerships for adult programs. The commission discussed reaching out to local businesses.

### **Citizens' Comments**

#### **Announcements**

1. The next regular meeting will be held Wednesday, May 24, 2017 at 7 PM in the Merrill Seney Room at the Town Hall.

#### **Adjournment**

1. Chairman Bordua adjourned the meeting at 8:27 PM.

Audrey Witkowski  
Recording Secretary

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