



***“Our mission is to enhance, promote and support quality recreation facilities and opportunities for all residents of the community.”***

## **MINUTES – REGULAR MEETING WEDNESDAY, JULY 26, 2017**

Chairman Stephen Bordua called the regular meeting of the Thompson Recreation Commission to order at 7:10 PM in the Merrill Seney Room at the Town Hall.

Members Present: Bob Monahan, Kimberly Prescott, Rob Lheureux, Steve Bordua, Diane Keefe, Tom Jourdan and Cynthia Antos.

Staff Present: Audrey Witkowski and Angela Newell.

### **Secretary’s Report**

1. **Steve Bordua moved and Tom Jourdan seconded the motion to change the agenda under Secretary’s Report to replace May 24 with April 26. All in favor. The motion carried.**
2. **Kim Prescott moved and Bob Monahan seconded the motion to accept the minutes for the April 24, 2017 regular meeting as corrected. The motion carried.**

Bob Monahan—yes; Kim Prescott—yes; Rob Lheureux—yes; Steve Bordua—yes; Diane Keefe—yes; Tom Jourdan—yes; Cynthia Antos—yes.

### **Treasurer’s Report**

1. The General Fund Budget Report was reviewed.
  - a. Angela Newell has been using the town vehicle for travel and therefore has not entered much for travel expenses.
2. The Miscellaneous Revolving Account was reviewed.
  - a. Angela Newell explained the health class item. This includes programs like senior strength and chair yoga.
  - b. Steve Bordua noticed the revenue for the health programs were off. Angela Newell will look into why.
  - c. Karate had to be cut off because of too many participants.
  - d. Angela Newell would like to look into getting a class to teach coaching skills for the youth basketball coaches. Steve Bordua suggested contacting NOW. They may teach a course or have the resources to teach a course. Angela Newell is still looking to get the t-shirts sponsored.
  - e. Tom Jourdan asked to see comparisons of the budgets from previous years. Steve Bordua asked to see the credit card transactions compared to cash and check transactions. Angela Newell will provide the reports next meeting.
  - f. A few programs are off due to the end of the fiscal year. They are still working to adjust the reports.
  - g. Angela Newell returned some of the tickets for Mamma Mia and downsized the bus. A refund for the tickets will be sent from the venue.
  - h. The Commission discussed setting a cutoff date for ticket sales. The commission suggested contacting the venue to hold tickets instead of buying them in case of low ticket sales.
  - i. The numbers from Summer Camp are off. Payroll for the next few weeks will be taken out. Revenue from campers will be coming in. Care 4 Kids and DCF also need to pay.

## **Correspondence**

1. Kathy Thomas sent a thank you card to the Commission.

## **Director's Report**

1. Angela Newell reviewed her report and answered questions.
  - a. The participants for mountain biking were down this year.
  - b. Basketball camp went well and with an average number of participants.
  - c. Adult golf had about 9 participants. Youth golf was not held.
  - d. The kayaking and canoeing group had about 10 participants. Steve Bordua requested it be held on a weeknight next year instead of during the weekend.
  - e. The senior luncheon sponsored by Christopher Heights went well.
  - f. All of the band concerts were held so far this summer. One was held in the school auditorium due to weather. Angela Newell would like to see a larger turnout next summer and is looking into different advertising ideas.
  - g. New York City and Boston Tall Ships were sold out. The upcoming Red Sox game is already sold out.

## **Old Business**

### **New Business**

1. Angela Newell discussed an incident at Summer Camp involving inappropriate behavior of a sexual nature on the bus from a camper. The child was written up and has been moved to the front of the bus. Bus monitors have also been placed on both buses. A mother of a child who overheard the inappropriate behavior contacted the transportation department and the First Selectman and would like the child taken off the bus or she will take legal action. Angela Newell told the mother a decision would be made by the Commission. Cynthia Antos suggested contacting the town attorney. The commission agreed the child should be removed permanently from the bus.
2. Care 4 Kids requires an additional aquatics director for any other water related activities. A 2<sup>nd</sup> lifeguard over the age of 20 will also be required next year.
3. The Selectmens Update will be out August 1<sup>st</sup>. It will include a link to a survey for the Recreation Department. Diane Keefe asked if it could include community service options.
4. Steve Bordua asked if a directors report follow up could be added to the agenda in the future.

## **Citizens' Comments**

### **Announcements**

1. The next regular meeting will be held Wednesday, August 23, 2017 at 7 PM in the Merrill Seney Room at the Town Hall.

### **Adjournment**

1. Chairman Bordua adjourned the meeting at 8:48 PM.

Audrey Witkowski  
Recording Secretary

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