



Board of Trustees

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**Minutes Regular Meeting
Thursday, September 20, 2018 at 2 PM
Library Meeting Room at the Library/Community Center**

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, Bernadette Quercia, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Robert LaChance called the meeting to order at 2:03 PM.

Secretary's Report:

- 1- Donna Lynch moved and Anna Naum seconded the motion to accept the Secretary's Report as presented. There was no discussion. The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Aileen Witkowski moved and Mary Fatsi seconded the motion to accept the Financial Report as presented. There was no discussion. The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh reviewed highlights from the past two months and pointed out two new columns to the Statistics Report for the use of the notary public and the lab.**
- 2- Alison Boutaugh announced that the Thompson Library will be hosting the regional Bibliomation meeting next April.**
- 3- Alison Boutaugh mentioned that she will be preparing the State Report due on November 15, 2018.**
- 4- Anna Naum moved and Mary Fatsi seconded the motion to accept the Director's Report. There was no discussion. The motion carried unanimously.**

Old Business:

1- Buildings and Grounds Update:

- a. Alison Boutaugh discussed the need to repair the notifier panel because the silence trouble alarm goes off every seven days. She also reminded the Board that some HVAC units will need to be replaced soon.
- b. The Board reviewed and discussed several plans and ideas for the renovation of the Children's Section.
- c. **Donna Lynch moved and Aileen Witkowski seconded the motion to empower the sub-committee to explore the cost of the creation of artwork, children's seating, adult seating, an area rug, and a children's table in the Children's Section. There was no discussion. The motion carried unanimously.**

New Business: None

Citizens' Comments: None

Trustees' Comments: None

Announcements:

- 1- The next Regular Meeting will be held on Thursday, October 18, 2018 at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 3:56 PM.



Linda Kaplan, Recording Secretary

LBT 09-20-18