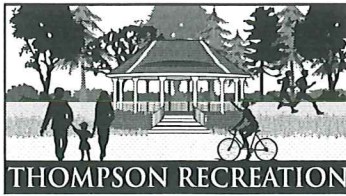


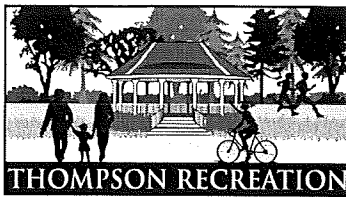
2018 JUL 30 P 12:39

Linda Paradise  
ASST TOWN CLERK

**"Our mission is to enhance, promote and support quality recreation facilities and opportunities for all residents of the community."**

**REGULAR MEETING MINUTES  
WEDNESDAY, July 25, 2018, 7:00 PM  
MERRILL SENEY ROOM, TOWN HALL**

1. The Call to order was by Chairman S. Bordua at 7:03 PM.  
Attendance: Steve Bordua, Cynthia Antos, Robert Monahan, Robbie L'Heureux, Thomas Jourdan,, Kimberly Prescott  
Absent: Donna Godzik, Diane Keefe  
Staff: Angela Newell, Recreation Director  
Dotti Durst, Recording Secretary
2. Secretary's Report
  - a. Regular Meeting Minutes: June 27, 2018: Modify to read *Jonas Poirier Field Day*; strike the word *stepped* regarding a lifeguard's withdrawal. **Motion to approve with identified modifications by R. L'Heureux seconded by R. Monahan carried unanimously.**
3. **Treasurer's Report:** The financial reports are incomplete, due to the transition to the new fiscal year. Although the reports are distributed, they do not reflect accurately the complete status of the accounts. The consensus was to table discussion until next month.
  - a. General Fund Budget Report
  - b. Miscellaneous Revolving Account Report
  - c. Fund Balance
4. **Correspondence:** none
5. **Director's Report:** Community Day, **October 6** (a week later than previously)
  - booth registration is underway. The Senior programs are popular - more Silver Sneakers participants. Late registrations for trips (zoo) are a problem. Basketball enrollment is up. The concert series seems popular. **Turkey Trot, NOV 11**, sponsorships available; \$3,500 has come in so far.
6. **Old Business**
  - a. **Park Update** – Angela is working with the DPW Director, seeking to have paving and other repairs done for summer use
  - b. **Camp Update**- This year's Specialists are extraordinary! - The numbers for Camp have fluctuated, as people have vacation time/bad weather
    - enrollment is lighter than last year by about 25%. The Adventure Camp report (distributed) shows greyed-out boxes to indicate the amounts that have not come in yet. Total revenue indicates what has come in and what is due (DCF, etc). About 90-100 kids are at field trips; with fewer enrolled only 2 buses are needed. A staff person's schedule was reduced by one day. The



***“Our mission is to enhance, promote and support quality recreation facilities and opportunities for all residents of the community.”***

payroll is in flux: staff are being encouraged to take vacation and furlough days. They do see the reduced number of kids which enables this. The Lifeguard count is reduced; staff positions are being re-allocated. A volunteer bus monitor has saved payroll costs as well. The annual camp cookout is, as usual, covered by G7 Catering (thank you).

**7. New Business**

- a. Hiring Committee Discussion:** Five of the Commission members will participate in the interviewing process once the applications for a Recreation Director are in and reviewed. Members of the community and town staff who participated in the most recent selection of a Recreation Director will be asked to participate this time. The target date for the person to begin training with Angela is September 10, so there can be 3 weeks of training, given that the Recreation Program is so extensive and the big annual events (Community Day, Turkey Trot) will be coming up within a few weeks of hiring. The job posting has gone out, including to the agencies (CRPA and CCM) where a prospective applicant might check. The timeline for getting the candidate’s name to the BOS for their agenda and action was carefully reviewed.

**8. Citizens’ Comments:** none

**9. Announcements**

- a.** Next Regular Meeting – Wednesday, August 22, 2018, 7 PM Merrill Seney Room, Town Hall

**10. Motion to adjourn at 8:28 PM by K. Prescott seconded by R. L’Heureux carried unanimously.**

Respectfully Submitted; Dorothy Durst, Recording Secretary     *Dorothy Durst*

*These minutes have not yet been approved by the Recreation Commission. Please refer to next month’s meeting minutes for approval of and/or amendments to these minutes.*