



**Minutes
Regular Meeting, Thursday
January 16, 2014**

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Vice-Chairman Robert LaChance called the meeting to order at 2:05 PM in the Meeting Room at the Library/Community Center.

Members Present: Robert LaChance, Michael Lajeunesse, Anna Naum and Aileen Witkowski.

Staff Present: Alison Boutaugh, Library Director, and Ida Ransom.

Guests Present: Selectman Kerstin Forrester and Kathleen Herbert.

Secretary's Report

1. **Anna Naum moved and Aileen Witkowski seconded the motion to accept the minutes of the December 16, 2013 Regular Meeting as presented; the motion carried.**

Correspondence: None

Financial Report

1. **Aileen Witkowski moved and Anna Naum seconded the motion to accept the financial report as presented; the motion carried.**

Director's Report

1. **Anna Naum moved and Aileen Witkowski seconded the motion to accept the Director's report as presented; the motion carried.**

Old Business

1. The FY2014/2015 budgets
 - a. **Anna Naum moved and Aileen Witkowski seconded the motion to increase the Books, Periodicals and Digital Content line item from \$37,327 to \$39,000; the motion carried unanimously.**
 - b. **Aileen Witkowski moved and Anna Naum seconded the motion to accept the Library Administration Budget as amended; the motion carried unanimously.**
 - c. The Library/Community Center Building Budget was reviewed. Vice-Chairman complemented Library Director Alison Boutaugh for her management of the facility stating she has "her pulse on the building". He also noted for the record that she has a very good rapport with the outside vendors and she receives no additional pay for managing the building.
 - d. **Anna Naum moved and Aileen Witkowski moved acceptance of the Capital Budget as presented; the motion carried unanimously.**

New Business: None

Citizen's Comments

1. Kathleen Herbert stated that a Town Administrator is needed, but that a Charter would be needed and that that is not going to happen.

Trustee's Comments: None

Announcements

1. The next meeting will be Thursday, February 20, 2014 at 2 PM in the Library/Community Center.

Adjournment

1. Vice-Chairman LaChance adjourned the meeting at 3:25 PM.

Ida Ransom
Recording Secretary