**Thompson Fire Protection Advisory Committee**

**Wednesday, September 3, 2014 at 7 p.m.**

**West Thompson Fire Department**

**MINUTES OF SPECIAL MEETING**

Present: Steve Bodreau, Mike Rivers, Hogan Krohn, Jeff Sheldon, Kerstin Forrester

Alternates Present: Todd Mountford

Guests: Joseph Donovan, Jr., Patrick Rourke, Mat Whipple

* Meeting called to order by Chair, Kerstin Forrester, at 7:02 p.m.
* Steve Bodreau made a motion to accept Minutes of July 30, 2014 meeting, 2nd by Mike Rivers; passed
* Citizens Comments - None
* Committee Member Comments:
	+ Mike Rivers asked about rumors that bad fuel was delivered at town garage; suggestion that such rumors be checked directly with Leo Adams
	+ Steve Bodreau updated members on the test for safety communications held at the school.
* Correspondence - None
* Continue discussion of creating awareness and buy-in:
	+ Letter to community regarding what the FPAC is working towards for financing the Fire Departments was reviewed and approved. Kerstin will make sure that it is mailed by September 8, 2014 to all residents that are registered voters.
	+ Review all current information available from each FD – not done due to fire alarm that called the Chiefs away.
	+ Review brochure contents – three departments submitted information and pictures which Kerstin had added to a brochure. Jeff Sheldon will provide same for ETVFD before the weekend and Kerstin will contact John Sharpe to get information for Community. Steve Bodreau suggested that the front page have pictures of the patches from each department; drop these off at Town Hall for Kerstin so she can take pictures of them. Will print 500 copies of the brochure and have it ready for Community Day to be handed out.
	+ Finalize plan for Community Day (September 28, 2014):
		- Hogan Krohn brought a sample bag with fire hat, stickers, etc. to be handed out to the kids.
		- Kerstin will provide candy for handouts.
		- Quinebaug (Joseph Donovan) will provide a canopy for our spot
		- East will provide tables.
		- Kerstin will check with Steve Benoit about the map of the town and will bring that for display.
		- Each department will bring volunteer applications.
		- Kerstin will have copies of letters and brochures to hand out.
		- Quinebaug and Hill will bring fire trucks
		- Meet at Riverside Park to set up no later than 10:30 a.m. on the 28th
* Meeting for September is cancelled; Kerstin will post
* Next meeting is Wednesday, October 29, 2014 at 7 p.m. at Quinebaug Fire Station
* Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Kerstin Forrester, Chair